



ADMISSION APPLICATION FORM

**Compulsory
Photograph**

*To be
attached to
this form*

N.B. - This form must be signed and completed in full by the learner's Parent/ Guardian/ Sponsor prior to admission to the school. All documents and forms listed below must be produced, **BEFORE** admission can be confirmed.

1.	One passport size photograph	
2.	Copy of Learner's birth certificate	
3.	Copy of Immunization Certificate (Yellow book)	
4.	The most recent school report	
5.	Enrolment fee of US\$10 and Desk Fee of US\$30 payable upon acceptance	
6.	Transfer Certificate, where applicable	

Official Use Only:

Grade:.....

Sports House.....

Admission No:.....

Family No:.....

Date of Admission:.....

Enrolment Fee Paid:.....

Receipt no:.....

Date Application was received:
.....

LEARNER'S DETAILS.

1. Student's Name..... Date of Birth.....
2. Residential Address.....
3. Place of Birth.....Nationality.....Sex.....
4. Previous preschool..... Current Grade.....
5. Grade Applied for.....Date of expected entry.....
6. Languages Spoken.....

Mother's Details

- 1. Mother's Name.....Residential Address.....
- 2. Occupation.....Employer.....
- 3. Mobile.....Home/Work.....Email.....

OTHER DETAILS

- 1. In case of an emergency, contact.....Tel.....
- 2. Name and Age of Siblings.....
- 3. How did you first hear about the school?.....
- 4. Why did you choose to enroll your child at our school?
.....
- 5. What are your expectations of you and your child's experience with our school?
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I, AS PARENT/GUARDIAN/SPONSOR

- 1. Undertake to reimburse the school for any damage to school property that may be caused by the Learner.
- 2. Understand that while every reasonable effort will be made to prevent losses or damage to the Learner's clothing and equipment, the school cannot be held liable in any such event.
- 3. Undertake to give written notice of any intention to remove the Learner from the school and furthermore return any books and/or equipment belonging to the school, which the Learner may have in his/her possession.
- 4. Undertake to ensure that the Learner is punctual at the beginning of each school day, and is collected on time at the end of each day.
- 5. Understand that, should the Learner be absent for 50 days or more throughout a particular year in a grade, the Learner could be asked to repeat the particular grade on grounds W348 of absenteeism.
- 6. Undertake to inform the school of the Learner's absence from school and produce a doctor's certificate where required.
- 7. Undertake to support the school's constitution and policy of admission, as defined and implemented by the Governing Body of the School.
- 8. I undertake to adhere with all school policies on payment of fees, child's behavior, and conduct and responsibilities of a parent of the school, as advised from time to time"

Signature of Parent/Guardian/Sponsor..... Date.....